

Rules exhibitors DACT Fair – 12 and 13 March 2026

1. GENERAL RULES

- 1.1 Exhibitors may not organise any (closed) events for Treasury Fair visitors between Thursday 12 March 2026 08:00 and Saturday 15 March 2026 08:00.
- 1.2 Exhibitors are not allowed to make agreements with the congress location without prior discussion with the Fair Team.
- 1.3 Exhibitors may use the DACT delegate list solely to gain information on the Fair participants. The details must not be copied or made public, nor shared with persons who are not employed by the exhibitor. The details must also not be used for direct mail or other forms of communication with participants.
- 1.4 Exhibitors may place advertising materials on own stand only and not distribute this elsewhere in the Fair, exhibition and workshop rooms.

2. LECTURES, BUSINESS CASE STUDIES AND PRODUCT DEMOS

- 2.1 You can indicate on the registration form whether you wish to submit a proposal. You will then receive a link to submit your proposal with your booking confirmation. The proposal must be submitted to the organisation before 1 November 2025.
- 2.2 Your proposal will be assessed by the Treasury Fair Team shortly after 1 November 2025.
- 2.3 Your proposal will only be considered if the invoice for the stand has been paid before 1 November 2025. This applies even if the due date on the invoice is later than 1 November 2025 (see also the payment terms below).
- 2.4 All presentation rooms are equipped with a laptop, screen, beamer and sound system as well as two headsets and a handheld microphone.
- 2.5 There is maximum capacity for 50 persons in the rooms where the product demos will be held.
- 2.6 Make sure that the speakers are present in the conference room on time. The presentation must be uploaded in advance and will be prepared by technical support.

3. TICKETS STAND CREW AND SPEAKERS

- 3.1 Only large stands are available exclusively for DACT Partners. Medium stands are available for other exhibitors.
- 3.2 The number of representatives per exhibitor is a maximum of 6 for a large stand and 4 for a medium stand. Non-corporate members count towards the maximum permitted number of representatives.
- 3.3 Partner personal members are DACT members and will receive an invitation from DACT to register for the event (free of charge). They therefore do not need to use one of the 6 tickets included with a large stand.
- 3.4 Marketing and events staff are included in the maximum permitted number of representatives. This does not apply to marketing and event personnel who are deployed exclusively for building up and dismantling the exhibition floor.
- 3.5 All tickets are 24-hour tickets including lunches, dinner, meet & greet, and overnight accommodation with breakfast.

- 3.6 It is possible that the stand crew will be accommodated in a different hotel than the one where the event is taking place. This will always be a hotel in the vicinity, and a shuttle service will be available.
- 3.7 Tickets (all 24-hour packages) may not be shared.
- 3.8 The names of the stand crew will be requested from the exhibitor's contact person by DACT approximately a month before the event. After 20 February 2025, it will no longer be possible to submit changes. The stand crew will receive confirmation of their participation from DACT, along with information about the hotel accommodation booked for them by DACT. Stand crew is not permitted to participate in presentations by others, unless the stand personnel member is also a member of DACT.
- 3.9 The names of speakers for a lecture, business case or product demo must be communicated to DACT when submitting the proposal. If a speaker is not part of the stand crew, this person is allowed to be present at the Fair during their speaking slot. This person must report to the registration desk at all times. If the speaker is not part of the stand crew, they will have access to the exhibition but may not participate in lunch, dinner or meet and greet events. Nor may they participate in presentations given by others. If the speaker has a corporate treasury function and is not a provider or member of DACT, a day ticket or a 24-hour ticket can be purchased for this person. If the corporate speaker is present exclusively for his or her presentation, there is no requirement to purchase a ticket.

4. PAYMENT TERMS

- 4.1 Invoices must always be paid within 30 days.
- 4.2 If you have submitted a proposal for a lecture, business case or product demo, payment of the invoice must be made before 1 November 2025, even if the due date is later than 1 November 2025.
- 4.3 Payment by credit card is possible. The fee for this is 4,25% of the total invoice amount. You can request the link for payment by credit card from the secretariat (treasuryfairteam@dact.nl). The link is valid for 3 working days.
- 4.4 Invoices will be sent to the address provided during registration. Changes to this address are possible after registration. A €50 administration fee will be charged for each change.
- 4.5 Payments via third parties or payment platforms are not free of charge. An administration fee of €50 will be charged for these payments.
- 4.6 If the 30-day payment obligation is not met, the organisation reserves the right to withdraw the booked stand and pass it on to a party on the waiting list.
- 4.7 All amounts are exclusive of VAT (if applicable).
- 4.8 Reverse-charged VAT is possible for invoicing within the EU, provided the VAT number is stated on the registration form.